



RECOMMENDATION FOR GRADUATE STUDIES

Department of Biological and Agricultural Engineering Kansas State University

To the Applicant: Please complete this section. Please type or print. Give this form to the person whom you have asked to recommend you and ask him/her to mail the form to the address shown below.

1. Applicant's Name _____
Last (Family) First Middle
2. Proposed Starting Date: Summer Fall Spring Academic Year: _____
3. Proposed area of study: _____
4. **Optional Statement:** I hereby waive my right of access to this confidential recommendation as provided in the Educational Rights and Privacy Act of 1974.
Signature _____ Date _____
Month Day Year

To the Recommender: The person whose name appears above has applied for admission for graduate studies in the Department of Biological and Agricultural Engineering (BAE) at Kansas State University. Your candid assessment of this applicant's qualifications will greatly assist our Graduate Committee in the decision making process. We appreciate your cooperation.

1. How long have you known the applicant? _____ years. In what capacity? _____
2. Please evaluate the applicant by placing a check in the column that most nearly represents your opinion. If you lack the knowledge to make a definite evaluation, please check "Inadequate opportunity to observe."

Criteria	Inadequate Opportunity to Observe	Below Average	Average	Above Average (Upper 25%)	Superior (Top 10%)
Academic record/Engineering background	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research experience (i.e., ability to critically synthesize and evaluate information; ability to plan and conduct scholarly activities)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to communicate effectively in written and oral forms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal integrity, motivation, and diligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effectiveness in collaboration and leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for success as a researcher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Recommendation based on applicant's ability to pursue graduate study (please check one):
 Strongly recommend Recommend Recommend with reservation Do not recommend
4. Please add any comments that might assist our committee in making a judgment about the applicant's admission to graduate studies, as well as his/her potential for professional success. If additional space is needed, please attach a separate sheet or you may continue on the other side of this sheet

Signature _____ Date _____

Please type or print:
 Name and Position: _____

Address: _____

Telephone: _____ E-mail Address: _____

Please return this form to: Director of Graduate Studies, 129 Seaton Hall, Department of Biological & Agricultural Engineering, Kansas State University, Manhattan, KS 66506-2906

If this form is being included in an application packet, place signed form in a sealed envelope; sign on the flap of the sealed envelope; then return the envelope to the applicant for submission.

THANK YOU