USPS WILL NOT BE DELIVERING TO INDIVIDUAL BUILDINGS ON CAMPUS:
Beginning Monday, July 2, the United States Postal Service will no longer be delivering to individual buildings on campus. Central Mail Services will deliver Campus Mail and U.S. mail to all University buildings between 1:00 and 2:00 p.m.

HAZWOPER TRAINING:
An eight-hour refresher course in Hazardous Waste Operations and Emergency Response will be 8:00 a.m. to 5:00 p.m. on July 31 in Edwards Hall Room 11 (Manhattan Campus). Registration deadline is July 17. More information can be found at: http://www.dce.k-state.edu/conf/hazwoper/docs/HAZWOPER_July_Brochure%2012_Final.pdf.

LITTLE APPLE JAZZ FESTIVAL:
The annual festival begins at 5:30 p.m. on Saturday, July 14, at the Larry Norvell Band Shell in City Park (Manhattan). Live music begins at 5:30 p.m. and continues until 11:00 p.m. with food vendors, artist CD sales, and more. Staff from Fort Riley, Marianna Kistler Beach Museum of Art, Flint Hills Discovery Center, Manhattan Arts Center, Sunset Zoo, UFM Community Learning Center, a balloon artist, K-State Swing and Salsa Club dance demonstration and, of course, Willie Wildcat, will be at the festival from 5:30-7:30 p.m. The concert is free and open to the public. In case of rain, the event will be inside the Jon and Ruth Ann Wefald Pavilion in City Park.

SUMMER UNDERGRADUATE RESEARCH POSTER SESSION:
The poster session will be held on Wednesday, August 1 beginning at 9:00 a.m. to 1:00 p.m. in the Fiedler Hall Atrium. Students from the following K-State departments will be presenting their research results: Agricultural Economics, Agronomy, Biological and Agricultural Engineering, Chemical Engineering, Chemistry, Electrical and Computer Engineering, Grain Science and Industry, and the Center for Sustainable Energy at K-State; and students in the Climate Change and Energy EPSCoR program at the University of Kansas and Wichita State University will also be presenting posters. The poster session is open to the public.

IT SECURITY TRAINING FOR 2012:
K-State faculty, staff, and student employees, State of Kansas policy requires that all state employees receive annual training in IT security. The 2012 version is now available and must be completed by all employees, including student employees, by July 31, 2012. This year’s training builds on the foundation of last year’s introduction to basic IT security topics. It contains a single module, has no narration, and should only take 20-30 minutes to complete.

To take the training, go to http://secureit.k-state.edu/secureit, login with your eID and password, and click on part 1 of "2012 Secure IT @ K-State Training." If you do not have green checkmarks next to all four parts of the 2011 training, which means you didn't complete last year’s training and you must finish it first.

Once you complete the online security training, your personnel record in HRIS will be updated in a couple days to indicate you have met the state requirement. It will be listed as course "Secure IT Refresher FY12" with course code WIT007 under your "training summary" in "learning and development" in HRIS.

For questions about your training record, please contact Human Resources Training at training@ksu.edu or 785-532-6277. For questions about the content of the training, please contact Information Security and Compliance at security@ksu.edu or 785-532-2540.

THOUGHT FOR THE WEEK:
“This nation will remain the land of the free only so long as it is the home of the brave.”
--Elmer Davis

LOOKING AHEAD:
July 4 – University Holiday
July 29-August 1 – ASABE Annual International Meeting - Dallas, Texas
August 1 – Summer Undergraduate Research Poster Session, Fiedler Hall Atrium, 9:00 a.m.-1:00 p.m.
August 17 – BAE Faculty meeting, 133 Seaton Hall, 1:30 p.m.
August 17 – BAE Teaching Faculty meeting, 133 Seaton Hall, 2:30 p.m.
August 20 – Fall 2012 Semester begins
August 29 – Byron Jones “Congratulations Reception,” Engineering Atrium, 3:00-4:00 p.m.
September 13 – Fall Convocation and Welcome Back BBQ
September 18 – COE Banquet, Alumni Center, 5:30-8:30 p.m.
September 18-19 – All University Career Fair, Bramlage, 10:00 a.m.-4:00 p.m.
September 28 – State of the University Address, Alumni Center Ballroom, 3:30 p.m.
October 8 – COE Scholarship Day, Forum Hall, Engineering Complex, 8:30 a.m.-3:00 p.m.
October 25-27 – COE Advisory Council

Please submit your news and travel information to Barb Moore bjmoore2@ksu.edu