BAE E-News
Week of June 25, 2012

E-PROPOSAL TRAINING SESSION:
The training session will be held on Wednesday, June 27, from 9:30 a.m. until noon, in Waters Hall Room 137. Topics to be addressed with the e-proposal system include everything from proposal through award and modification entries. If you input proposals/awards/modifications into the e-proposal system, this training session is for you! A second training session is scheduled for Wednesday, July 18, Waters Hall Room 137, 9:30 a.m. until noon.

“BIOMASS TO ENERGY” WEBINAR:
The third “Biomass to Energy” webinar is scheduled for Friday, June 29, from 10:00 a.m. to 11:00 a.m. (Central time). The topic for this webinar is “Torrifaction” and will be presented by representatives of Konza Renewable Fuels of Meriden, Kansas.

How to Connect:
Start connecting 5 minutes prior to the start time. You need a computer with Internet access and speakers. At the meeting time, copy and paste this URL into your browser to enter the meeting: https://connect.extension.iastate.edu/agenergy/.

At that URL you will find a login page. “Enter as a Guest” with your name, and business or institution and click “Enter Room.” The audio portion of the meeting will be come through your computer speakers. Any time before the meeting you can visit the following URL to confirm your ability to connect: http://www.extension.iastate.edu/testconnect/.

If you missed the first two installments of this web series and would like to view them, they have been archived and are available at:

http://learn.extension.org/events/510 “Biomass for Commercial Heating”
https://connect.extension.iastate.edu/p28gqm69z9z/?launcher=false&fcsContent=true&pbMode=normal “Thermochemical Conversion to Biomass Fuel”

IT SECURITY TRAINING FOR 2012:
K-State faculty, staff, and student employees, State of Kansas policy requires that all state employees receive annual training in IT security. The 2012 version is now available and must be completed by all employees, including student employees, by July 31, 2012. This year’s training builds on the foundation of last year’s introduction to basic IT security topics. It contains a single module, has no narration, and should only take 20-30 minutes to complete.

To take the training, go to http://secureit.k-state.edu/secureit, login with your eID and password, and click on part 1 of "2012 Secure IT @ K-State Training." If you do not have green checkmarks next to all four parts of the 2011 training, that means you didn't complete last year’s training and you must finish it first.

Once you complete the online security training, your personnel record in HRIS will be updated in a couple days to indicate you have met the state requirement. It will be listed as course "Secure IT Refresher FY12" with course code WIT007 under your "training summary" in "learning and development" in HRIS.

For questions about your training record, please contact Human Resources Training at training@ksu.edu or 785-532-6277. For questions about the content of the training, please contact Information Security and Compliance at security@ksu.edu or 785-532-2540.

THOUGHT FOR THE WEEK:
“The capabilities of the human mind are enormous. There is usually no inherent reason you cannot accomplish whatever goal you set for yourself.”

--Michael J. McCarthy

LOOKING AHEAD:
July 29-August 1 – ASABE Annual International Meeting - Dallas, Texas
August 17 – BAE Faculty meeting, 133 Seaton Hall, 1:30 p.m.
August 17 – BAE Teaching Faculty meeting, 133 Seaton Hall, 2:30 p.m.
August 20 – Fall 2012 Semester begins
August 29 – Byron Jones “Congratulations Reception,” Engineering Atrium, 3:00-4:00 p.m.
September 13 – Fall Convocation and Welcome Back BBQ
September 18 – COE Banquet, Alumni Center, 5:30-8:30 p.m.
September 18-19 – All University Career Fair, Bramlage, 10:00 a.m.-4:00 p.m.
September 28 – State of the University Address, Alumni Center Ballroom, 3:30 p.m.
October 8 – COE Scholarship Day, Forum Hall, Engineering Complex, 8:30 a.m.-3:00 p.m.
October 25-27 – COE Advisory Council

Please submit your news and travel information to Barb Moore bjmoore2@ksu.edu