The 38th Annual Kansas Section ASABE Business Meeting was called to order at 2:50 p.m. by Chair John Kurtz.

Danny Rogers presented a motion to approve the Proposed Agenda. Naiqian Zhang seconded the motion. Motion passed.

Announcements
Stacy Hutchinson made an announcement about open Power and Machinery Position in the BAE Department.

Old Business

Brian Olander presented a motion to approve Minutes of the 2005 Business Meeting held on October 14, 2005. Ed Brokesh seconded the motion. Motion passed.
Following discussion about missing information, Mahbub Alam presented a motion to approve Minutes of the 2006 Business Meeting held on November 16, 2006 with corrections to Nomination Slate. Jim Schmidt seconded the motion. Motion passed.

Peter Clark presented the Fiscal Year 2007 Treasurer’s Report. Danny Rogers presented a motion to approve the report. Don Snethen seconded the motion. Motion passed.

**Final Financial Report for FY2007: Checking Account at Sunflower Bank**

**Initial Balance July 1, 2006:** $9674.12

Income:
- 2007 Kansas Section Dues from ASAE: $1550.00
- Registration Fees – 2006 Meeting: $1285.00
- Donations Received for Scholarship Endowment Fund: $900.00
  - Total Income: $3735.00

Expenditures:
- Award Plaques and Pins: ($214.00)
- Room Rental Fee – 2006 Meeting: ($562.01)
- Mileage Reimbursement for BAE Vehicles-06 Mtg: ($262.85)
- Student Support-BAE Fountain Wars Design Team: ($250.00)
- Student Support-BAE ¾-Scale Trac. Design Team: ($250.00)
- 2007-08 School Yr Scholarship Expendable Acct: ($500.00)
  - Total Expenditures: ($2418.86)

Internal Transfers:
- To Scholarship Endowment Fund: ($1320.00)

Totals:
- Scholarship Endowment Fund: $9490.00
- General Fund: $1500.26

**Final Balance June 30, 2007:** $10990.26

Reid Christianson presented a motion to approve November 10, 2006 proposed changes and updates to Constitution and Bylaws as printed. Stacy Hutchinson seconded the motion. Motion passed.

**Committee Reports**

Danny Rogers gave the Web Site Committee report. There needed to be follow-up on information transfer to the BAE homepage and ASABE site in the form of active links. The last update was in 2005. Danny Rogers presented a motion to assign responsibility for web site updates to the Secretary. John Ourada seconded the motion. Motion passed.

Phil Barnes gave the Membership Committee report. There are 224 active Kansas Section members and 113 student members.
New Business

Treasurer’s Report
Peter Clark presented the current Treasurer’s Reports for checking and Scholarship account at KSU Foundation.

2007 Pre-Meeting Report: Checking Account at Sunflower Bank
Initial Balance June 30, 2007: $10990.26

Income:
- 2007 Kansas Section Dues from ASAE: $400.00
- Rebates on 2007 KS Section Dues from ASAE: $172.00
- 2007 Section Meeting Registrations: $1630.00
  Total Income: $2202.00

Expenditures:
- Room Rental Fee – 2007 Meeting: ($250.00)
- Refreshments – 2007 Meeting: ($700.00)
- Lunch – 2007 Meeting: ($600.00)
- Van Rental – 2007 Meeting: ($25.00)
- Award Plaques and Pins – 2007 Meeting: ($192.42)
  Total Expenditures: ($1767.42)

Internal Transfers:
- To Scholarship Endowment Fund 11/16/07: $510.00

Internal Totals:
- Endowment Fund: $10000.00
- General Fund: $1424.84

Final Balance November 16, 2007: $11424.84

Scholarship Accounts
Peter Clark presented a summary of accumulated funds available for endowing a scholarship account at the KSU Foundation. Mahbub Alam presented a motion to transfer $10,000 from our checking account to the Endowed Scholarship account. John Ourada seconded the motion. Motion passed.

Support for BAE Student Design Teams
Danny Rogers presented a motion to award up to three $500 scholarships for BAE Student Design Teams. Following discussion, the Treasurer was directed to deposit any funds remaining above the $1500 reserve at end of fiscal year towards the new Endowment Account principal. Naqian Zhang seconded the motion. Motion passed.

Scholarships for BAE and ATM Students
John Ourada presented a motion to direct the BAE Scholarship committee to limit 2008-09 school year scholarship awards to two at $500 each so that approximately $500 is kept in reserve in the current scholarship fund. Bob Davis seconded the motion. Motion passed.
Constitution and Bylaws Changes
Discussion was started on splitting the Secretary/Treasurer and possibly modifying the duties of the 2nd Vice Chair positions to spread the workload more evenly. Naiqian Zhang presented a motion to assign the decision of whether to split the Secretary/Treasurer position to the Executive Committee and present the proposed amendments to the entire Section membership for a ballot vote prior to the next meeting. Danny Rogers seconded the motion. Motion passed.

Nominations and Elections
Kurtz presented the Proposed Slate of Officers from the Nominating Committee. The new officers nominated were: 2nd Vice Chair – Donghai Wang; Secretary-treasurer – Danny Rogers. Both were elected by voice votes unanimously. Peter Clark nominated Jim Schmidt to the Nominating Committee. Reid Christianson seconded the nomination. Schmidt was elected by voice vote. Gary Clark presented a motion to have the Executive Committee assign remaining open committee positions and mail to Section membership for balloting. Stacy Hutchinson seconded the motion. Motion passed.

Section Awards and Recognition
Kurtz listed the members that received long-term membership pins and certificates by mail earlier this year. Mahbub Alam recognized Bob Davis as the 2007 Member of the Year and Jim Schmidt as the 2007 Young Member of the Year and presented them with awards of recognition.

Future Meetings
Kurtz announced that the next meeting will be in Topeka and that Craig Cowley will be the program chair. The date and time will be announced later.

Adjournment
Kurtz passed the gavel to Naiqian Zhang as the incoming Chair. Zhang adjourned the meeting at 3:40 p.m.

Respectfully submitted,

Peter A. Clark, Secretary-Treasurer