Chairman Morgan Powell called the meeting to order at 1:00 p.m., November 17, 1989 at the park Inn Hotel in Topeka, Kansas.

Chairman Powell introduced Mr. John Stamer from the U.S. Geological Survey in Lawrence, Kansas. John is the Water Quality Specialist for the Kansas District, Section Chief for Water Quality Investigation, and Project Chief for Surface Water Quality Assessment of the lower Kansas River Basin. John gave a presentation on the occurrence and distribution of constituents related to agricultural land use in the lower Kansas River Basin.

Chairman Powell introduced current section officers. All in attendance then introduced themselves to the group.

REPORTS

Departmental Report

Dr. Stanley J. Clark, Department Head, KSU Agricultural Engineering, presented activities within the departments. Enrollment in the Agricultural Engineering department remained stable at 38. Enrollment in the Agricultural Mechanization increased from 28 in the fall of 1988 to 38 in the fall of 1989. Dr. Clark encouraged all members present to help obtain new students for the department. Freshman scholarships sponsored by the department was one suggestion Dr. Clark felt warranted serious consideration.

Facility upgrades came in the form of storage cabinets that Dean Rathbone obtained.

Dr. Clark reported that three vacancies existed in the department, one in the Food Engineering area, one in Food Engineering Extension, and Steve Young's position. Randy Taylor was introduced as a new member of the Extension Engineering group. Randy filled Dave Pacey's vacant position.

Kansas AG Council

The Kansas Ag Council is in its infancy. The main focus of the council is to advise the Dean of Agriculture and to report on Ag Council meetings. One position on the council is currently open. A proposal to charge a $25 membership fee to be used for state lobbying for the school of agriculture was being considered. Use of funds for such reasons may be against the by-laws. Further clarification on the topic needs to be made before proceeding further.

Secretary's Report

Secretary-Treasurer Mark Hundley read highlights from the 1988 Annual Meeting minutes. Motion to approve the minutes was voiced by Bill Funk. Don Snethen seconded the motion. The minutes were approved.

Treasurer's Report

Secretary-Treasurer Mark Hundley presented the treasurer's report. The beginning balance on October 21, 1988 was $971.87. Total expenditures for 1988-1989 were $182.58. Total receipts for 1988-1989 were $564.34. The ending balance on November 17, 1989 is $1353.63.
Vic Robbins noted that an additional $200 is available if treasury money is allocated for the appropriate purpose. Acceptable expenditures to qualify for the additional funds would be scholarships.

Al Heber, Mid-Central Conference Chairman, reported that each member section would receive an equal split of the Mid-Central Conference treasury balance. This allocation will occur after expenses for trophy upgrades and additions are paid.

A motion to accept the treasurer's report was made and seconded. The treasurer's report was approved.

**Mid-Central Conference Report**

Al Heber, Mid-Central Conference Chairman reported on changes occurring due to elimination of the regions. The next Mid-Central Conference meeting will be held in St. Joseph at the Ramada Inn, March 2 and 3, 1990. The revised committee structure for the conference was explained by Al Heber.

A question concerning conference funding was raised. With the host section being responsible for meeting finances, meeting expense will have to be covered by registration fees. Further discussion about meeting finances brought a suggestion that meeting finances be shared among member sections. At the Mid-Central Conference meeting, discussion led to the host section being solely responsible. Cosponsorship was forwarded as a means to share financial gains or losses. The goal of cosponsorship is not to share financial responsibility but to increase attendance. ASAE policy states that cosponsorship does not involve financial gain or loss. Final stance was that the host section would be solely responsible for conference meeting finances as determined by ASAE policy and Mid-Central Committee direction.

**Conference Sponsorship Proposal**

A formal proposal was presented for sponsoring the 1990 Mid-Central Conference meeting. Cosponsorship of future conference meetings, and representative appointments for awards committee participation. Points one and two of the proposal were agreed upon with little discussion. Point three was amended so that the executive committee will appoint the new member. An amendment to formally elect John Slocomb as the Kansas representative to the conference for this year, 1989. Richard Black moved to accept the proposal as covered above. The motion was seconded and approved.

**By-Law Revisions**

Morgan Powell opened up discussion on by-law changes being proposed. Harry Manges noted some editorial corrections were needed. Those items were noted and agreed upon. Revision of the executive committee was the next topic. Discussion of current issues with length of term and responsibility allocation was held. A proposal to reduce the term on the executive committee from four years to three years was made. The proposal included three offices in a three year rotation. The offices would be past Chairman, chairman and vice chairman. The office of Secretary-Treasurer would become a two year office beginning in 1990. Executive committee amendment was approved to be included in by-law revision.

A motion to approve the by-law revisions including executive committee revisions was made and seconded. The motion was approved.

**Committee Restructuring**
Morgan Powell covered the proposal on restructuring of the section committees. A motion to approve the changes was made and seconded. Discussion on the creation of the committees that did not formerly exist involved whether members should be elected or appointed. The proposal forwarded was to make necessary changes to the by-laws so that the committee could be filled by appointment as needed, not by election. The committee changes were approved as proposed.

**Scholarship Committee Report**

Vic Robbins opened discussion on the need for more departmentally funded scholarships. Weak areas include low numbers of scholarships available to underclassmen and Agricultural Mechanization students. A motion was made to award a $250 one time scholarship beginning in the 1990-1991 school year. The recipient will be in the Agricultural Engineering or Agricultural Mechanization Department and will be nominated by the scholarship committee. The criteria will be set down by the executive committee of the Kansas Section of ASAE. The motion was seconded and approved.

**Committee Reports**

**Membership Committee**

Al Hahn reported that the New Membership Program will replace the Reach Out Campaign. The new approach will target prospective students more closely. Literature to be used will brochures for information and application.

**Consulting Committee**

The committee has been inactive since the last report.

**Awards Committee**

Morgan Powell presented service awards to Bill Johnson and Bill Cook. The 1989 Young Engineer of the Year was awarded to Mark Locke. 1989 Engineer of the Year was awarded to Stanley J. Clark.

Richard Black motioned to adjourn. The motion was seconded and approved.

The meeting adjourned at 3pm.

Mark Hundley

Secretary-Treasurer

Kansas Section ASAE